



## MINUTES

### CITY OF HUNTINGTON BEACH PUBLIC WORKS COMMISSION JUNE 20, 2007

**Call to Order/  
Pledge of Allegiance:** The meeting was called to order at 12:00 PM by Chairman Siersema, who led Commissioners and the audience in the Pledge of Allegiance to the Flag.

**Commissioners Absent:** Harlow, Kirkorn, Spencer

**Commissioners Present:** Commissioners McGovern, Mason, Rivera, and Siersema were in attendance.

**Others Present:** Robert Beardsley, Director of Public Works  
David Webb, Deputy Director of Public Works  
Travis Hopkins, City Engineer  
Linda Daily, Principal Analyst  
Jim Jones, Maintenance Manager  
Todd Broussard, Principal Engineer  
Andrew Ferrigno, Senior Civil Engineer  
Joyce Greene, Administrative Assistant

## MINUTES

Motion by Commissioner Mason, seconded by Commissioner McGovern to approve the minutes of May 30, 2007.

VOTE: The motion carried.  
AYES: 4  
NOES: 0  
ABSENT: 3 (Harlow, Kirkorn, Spencer)  
ABSTENTIONS: 0

## PRESENTATIONS-COMMENDATIONS

None

## ORAL COMMUNICATIONS

None

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## DIRECTOR'S ITEMS

Today is Mr. Beardsley's final Public Works Commission meeting due to his retirement effective June 29, 2007. The Commission thanked him for his years of dedicated service to the City of Huntington Beach.

## INFORMATION ITEMS

- F-1. Active Capital Project Report – An update on active capital projects under construction, as well as those in the planning stage was presented for the Commission's information. Discussion was held on various projects.
- F-2. Upcoming City Council Study Sessions – The City Council conducts public Study Sessions on the evenings of City Council meetings, normally beginning at 4:00 p.m., in Room B-8. A tentative listing of upcoming sessions is submitted for the Commission's information. The Commission was informed there are two additions to the list, the Red Light Cameras and the Bridge Study have been added tentatively for September 17, 2007.
- F-3. Bidding and Purchasing Guidelines – Linda Daily presented the item at the request of the Commission from the May 16, 2007 meeting. The bidding and purchasing guidelines are generated by the Finance Department and are reviewed regularly. A summary of thresholds was then presented. The guidelines and thresholds are regulated by the Municipal Code with the exception of the Sole Source purchases, which are construction contracts for Public Works. By guidelines, anything over \$25,000 must go out for bid. The \$25,000 amount is included in the City Charter and to amend the City Charter would require a public vote. The Commission discussed the guidelines and the process to modify a contract amount which is handled through change orders.

Chair Siersema requested the date the \$25,000 threshold was set in the City Charter be identified and that information brought back to the Commission.

## ADMINISTRATIVE ITEMS

- G-1. Storm Drain Improvement Project – Parkside Lane Storm Drain and Slater Avenue Storm Drain – Todd Broussard made the presentation. The storm drain improvement projects address pipe capacity issues within the existing storm drain system. Funds are available through the

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Redevelopment Agency Fund. Discussion was held on drainage issues in the area and the storm drain pipe size at the two locations.

Motion by Commissioner Mason, seconded by Commissioner Rivera to recommend the Storm Drain Improvement Project – Parkside Lane Storm Drain and Slater Avenue Storm Drain to City Council.

VOTE: The motion carried.  
AYES: 4  
NOES: 0  
ABSENT: 3 (Harlow, Kirkorn, Spencer)  
ABSTENTIONS: 0

- G-2. Downtown Street Improvements, cc-1308 – Todd Broussard made the presentation. The project includes the rehabilitation of roadway, the reconstruction of curb, gutter, access ramps, and sidewalk in conjunction with street tree removal and replacement on various downtown streets and alleys. Approximately 200 feet of rubber sidewalk will be tested in an area of the improvement project.

Redevelopment Agency Funds are available for this project and all streets are within the redevelopment area. Funds are one time funds that are available through the waterfront redevelopment.

Motion by Commissioner Mason, seconded by Commissioner Rivera to recommend the Downtown Street Improvements, CC-1308 to the City Council.

VOTE: The motion carried.  
AYES: 4  
NOES: 0  
ABSENT: 3 (Harlow, Kirkorn, Spencer)  
ABSTENTIONS: 0

- G-3. Edinger Avenue Parkway Improvements, CC-1275 – Todd Broussard made the presentation. This project is in response to citizens request for curb and landscaping along the north side of Edinger Avenue between Saybrook Lane and Countess Drive. The City Council directed staff to proceed with a cooperative agreement with the Sea Isle Garden Club to provide curb and gutter at the location.

City Council authorized the expenditure of \$90,000 for curb work with an additional \$60,000 to be matched by the local residents for a total project budget of \$210,000. The residents have raised approximately \$100,000. In 2006 the City applied for a federal grant to fully fund the ultimate landscape project but was unsuccessful. Discussion was held on the

responsibility of maintenance for any irrigation system and to any landscaping.

Motion by Commissioner McGovern, seconded by Commissioner Rivera to Recommend the Edinger Avenue Parkway Improvements to the City Council and recommend the development of a maintenance agreement with the Sea Isle Garden Club for irrigation and landscaping maintenance before any landscaping is installed to not put any burden on the City for maintenance responsibilities.

VOTE: The motion carried.  
AYES: 4  
NOES: 0  
ABSENT: 3 (Harlow, Kirkorn, Spencer)  
ABSTENTIONS: 0

- G-4. Request Additional Construction Contingency Funds for 36-Inch and 42-Inch Water Main Corrosion Control and Rehabilitation Project; CC-1259 – Andrew Ferrigno made the presentation. A handout of photos of various unknown field conditions was provided. Transmission mains addressed by this project were constructed in 1964 and 1972, respectively. The two pipelines join at the intersection of Warner Avenue and Springdale Street and transmit water to the northern and central portion of the City.

On June 5, 2006, City Council awarded the contract and authorized additional expenditures for contingency and supplemental expenses. Since the beginning of construction, several significant changes in field conditions were encountered resulting in significant change orders. Staff recommends an additional 15% construction contingency to complete the project.

Motion by Commissioner Mason, seconded by Commissioner McGovern to recommend the City Council approve an additional \$435,000 construction contingency to complete the project.

VOTE: The motion carried.  
AYES: 4  
NOES: 0  
ABSENT: 3 (Harlow, Kirkorn, Spencer)  
ABSTENTIONS: 0

## WRITTEN COMMUNICATIONS

None

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## COMMISSIONER COMMENTS


A tour of the Maintenance Facility will be conducted at the conclusion of today's meeting.

## ADJOURNMENT

The next meeting is scheduled for Wednesday, July 18, 2007, 5:00 PM, City Council Chambers. The meeting adjourned at 1:05 PM.

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Michael Siersema  
Chair



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Joyce A. Greene  
Administrative Assistant

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